

First IQAC Meeting - (Online mode)

22nd August 2020

Agenda : The IQAC online meeting commenced with the principal presenting her opening remarks on different aspects of the college requiring attention in the new session. This was done through google meet.

The minutes of the meeting

- The meeting began with a short prayer.
- The president welcomed the members.
- The coordinator, Dr. Meenakshi read the minutes of the previous meeting.
- The agenda of this meeting were discussed.
- It was discussed that Staff meeting and orientation to be done through online mode due to lock down situation in the State.
- During the meeting it was discussed that online time table and curricular and co-curricular activities to be done keeping in mind the pandemic.
- Platforms like Google meet, Zoom, were discussed for teaching learning during pandemic.
- Online teaching training to be provided to the staff as all are not so technology friendly.
- Add on courses like Culinary, English speaking course, Journalism, hand ball coaching to be introduced.
- It was suggested that to make every staff aware of the NEP a webinar has to be organized.
- Discussion on making and uploading of E-content for the benefit of students was done.
- The meeting ended with prayer.

The members present for the meeting were- Dr. Sr. Christina Louis, Dr. Sr. Melba Rodrigues, Dr. Meenakshi Agarwal, Dr. Anjali Mittal, Dr. Mahima, Dr. Shuchi, Dr. Nimisha, Mr. Ambuj, Dr. Moolchand Gupta, Mrs. Ranjana and Miss Namrata Chauhan.

Second IQAC Meeting (Online)

15th October 2020

Agenda : The IQAC meeting commenced with the announcement about the Mission Shakti Programme recommended by the U.P government and other activities.

The minutes of the meeting

- The meeting began with prayer.
- The minutes of the previous meeting was read by the coordinator.
- The matter arising from the previous meeting was discussed.
- The agenda of the present meeting was taken up and discussed.
- Discussion on the role of teachers and their contribution in society by each faculty was done.
- Mission Shakti Abhiyan initiated by the U.P. govt. was disclosed and discussed with the staff.
- Themes of the webinars were discussed and the responsibility was taken by staff for various webinars.
- Time schedule and slot to be finalized as per the govt. orders.
- It was discussed that various competitions to be organized through online mode.
- Discussion on departmental webinars concerned with specific subject was done.
- The meeting ended by vote of thanks by the president.

The members present for the meeting were- Dr. Sr. Christina, Dr. Sr. Melba Rodrigues, Dr. Meenakshi Agarwal, Dr. Anjali Mittal, Dr. Mahima, Dr. Shuchi, Dr. Nimisha, Mr. Ambuj, Dr. Moolchand Gupta, Mrs. Ranjana and Miss Namrata Chauhan.

Third IQAC Meeting

26th November 2020

Dr. Meenakshi Agarwal, coordinator IQAC requested Dr. Sr. Christina Louis, principal and chair person IQAC to preside over the meeting.

Agenda: Commencement of offline classes and protocol of Corona Virus to be followed during the time of pandemic and other activities.

The minutes of the meeting

- Online classes and their outcome was discussed.
- Activities carried on by the staff and students during Covid pandemic was summarised.
- Offline classes began and so govt. guide lines regarding the college and students was discussed.
- It was discussed that class rooms to be sanitized properly, and at the entrance gate thermal monitoring to be done and mask to be checked before students enter the college campus.
- Every class room, staff room, office, common room etc. should have provision of sanitizer.
- It was decided that use of mask is to be made compulsory in the college.
- Social distancing has to be strictly followed in the campus and class rooms.
- Consent letters duly signed by the parents for attending offline classes to be brought by the students every day.
- Distribution of mask made by our students under the college extension services.
- Personal attention to be paid by the staff regarding health and hygiene of self and the health of students.
- A counselling session to be organized to make students overcome the fear of pandemic.
- Mask bank to be established in the college.
- Discussion regarding Home Examination was done.
- Discussion on Annual Examination was done.
- The meeting had fruitful discussion on various issues.

The members present for the meeting were- Dr. Sr. Christina, Dr. Sr. Melba Rodrigues, Dr. Meenakshi Agarwal, Dr. Anjali Mittal, Dr. Mahima, Dr. Shuchi, Dr. Nimisha, Mr. Ambuj, Dr. Moolchand Gupta, Mrs. Ranjana and Miss Namrata Chauhan.

Fourth IQAC Meeting

12th February, 2021

Dr. Meenakshi Agarwal, coordinator IQAC requested Dr. Sr. Christina Louis, principal and chair person IQAC to preside over the meeting.

Agenda:

IQAC meeting was called upon in the month of February to discuss about the examination , yearly AQAR and feedback status.

The minutes of the meeting

- Home exam evaluation and result was reviewed during this meeting
- It was discussed that Career counselling to be emphasized in the college.
- During the meeting it was discussed that Student satisfaction report and feedback of stakeholders to be done online through college website.
- Action plan was formulated and duties were assigned to staff for Annual examination.
- Sanitary pad winding machine to be installed for the students.
- It was discussed that article writing and research work should be encouraged among students.
- During meeting it was discussed that Alumnae meeting should be done.
- College website to be updated regularly.

The members present for the meeting were- Dr. Sr. Christina, Dr. Sr. Melba Rodrigues, Dr. Meenakshi Agarwal, Dr. Anjali Mittal, Dr. Mahima, Dr. Shuchi, Dr. Nimisha, Mr. Ambuj, Dr. Moolchand Gupta, Mrs. Ranjana and Miss Namrata Chauhan.